

**HANDWRITTEN NOTE**

Date

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Dear First Name:

Thank you so much for your ongoing support of the <allocation>. Your dedication to the University at Buffalo is truly inspiring.

I am so grateful for leaders like you, whose commitment to UB is benefiting the lives of our dedicated and ambitious students. Your philanthropy ensures that we can continue to attract bright minds, conduct groundbreaking research and offer the highest level of care to the people of Western New York and around the world.

Thank you, again, for your investment, and for all you continue to do for our university.

Sincerely,

XX  
President